



**Believe It! Achieve It!
Through the...**

**POWER
of
Commitment**
Edmonton Chapter

2010 Administrative Professionals Day Conference

Hosted by the Edmonton Chapter of the International Association of Administrative Professionals (IAAP)®

About Administrative Professionals Week: Observed since 1952, Administrative Professionals Week is originated and solely sponsored by IAAP. IAAP recommends that employers observe Administrative Professionals Week by providing education and training to administrative staff through seminars, continuing education and self-study materials. This year IAAP calls attention to the important workplace role of administrative professionals with the international theme of "Power of Commitment."

Date: Wednesday, **April 21, 2010**
Where: Crowne Plaza, Chateau Lacombe
10111 Bellamy Hill, Edmonton
Agenda: 8:00 a.m. Registration
8:30 a.m. Trade Show (concludes at Noon)
9:00 a.m. You've Got the Power! Rosita Hall
12:00 a.m. Call to Luncheon, Silent Auction
1:30 p.m. All Work and No Play? There's Definitely a Better Way! Rosita Hall
Door Prizes throughout!

Registration Form (registration deadline Wednesday, April 14)

Please print clearly

ATTENDEE NAME: _____
COMPANY: _____
Mailing Address: _____
Phone Number: _____ Fax Number: _____
E-mail Address: _____

When your registration and payment are received, you will be sent an e-mail confirmation.

Please note any food allergies: _____

Your ticket includes: 2 sessions, lunch, silent auction, and a trade show!

Number of Tickets _____ X \$129 Members (IAAP Membership # _____)
Number of Tickets _____ x \$149 Non-members
_____ TOTAL – Please make cheques payable to "IAAP Edmonton"

Tables can be reserved for groups of 8

Order tickets by mailing this completed form along with your cheque payable to:
c/o 3615 109B Street NW, Edmonton AB T6J 1C9

NO ticket sales at the door

Purchase your ticket by April 9 and be eligible for our "Early Bird Draw"

REGISTER EARLY – TICKETS ARE LIMITED!

For more information contact Joyce Aulenback by e-mail: aulenbak@interbaun.com or at (780) 434-7511
www.iaapedmonton.com

Cancellation Policy: Cancellations prior to 12:00 Noon Wednesday, March 31, 2010 subject to a \$50 administration fee.
NO refunds will be given after this deadline. Substitutions are acceptable. Please notify by calling or emailing above.